|  |  |
| --- | --- |
| PSEA Sector Specific Checklist | |
| **This direct observation checklist is designed to be used by cluster coordinators and cluster members for advocacy and mainstreaming of PSEA policies at sectoral level, identifying risk areas by sector and making recommendations for the prevention and mitigation of identified risks.** | |
|  | |
| SECTOR SPECIFIC CHECKLIST FOR THE PREVENTION OF SEXUAL EXPLOITATION AND ABUSE | |
|  | |
|  |  |
| Planning | **Identify factors and activities relevant to program with risk for SEA and plan prevention and mitigation measures:** |
|  | * 1. Assess whether women and girls, elderly persons, persons with disabilities were consulted in the program design stage |
|  | * 1. Assess whether program activities, location and modalities, generate risks for physical safety of the beneficiaries, and plan strategies for the prevention and mitigation of these risks |
|  | * 1. Assess whether humanitarian staff in direct contact with beneficiaries have been trained in the prevention of sexual exploitation and abuse; assess both awareness and attitudes |
|  |  |
| Implementation | **Based on the planning stage, implement specific strategies and mitigation measures to prevent and reduce the risk of SEA in related activities:** |
|  | * 1. Ensure that activities such as food distribution take place in a way that ensures safe and easy access to services and assistance |
|  | * 1. Ensure that there is close oversight of the activities of staff in direct contact with beneficiaries |
|  | * 1. Ensure that all permanent and temporary service and distribution sites are equipped with a complaint box for confidential reports |
|  | * 1. Ensure that where relevant and applicable, PSEA awareness raising materials and hotline information is shared with beneficiaries either through an easily visible banner or the direct distribution of posters/pamphlets |
|  | * 1. Ensure that field staff are familiar with the actions they need to take if they are the recipient of a SEA report. Ensure that staff at all levels are familiar with agency-based complaint mechanisms |
|  | * 1. Ensure integration of PSEA core principles into all relevant cluster produced or endorsed products |
|  | * 1. Ensure the inclusion of gender-disaggregated and SEA focused questions into cluster tools and surveys |
|  |  |
| Coordination | **Strengthen inter-sectoral coordination on PSEA through the encouragement and advocacy with sector partners for:** |
|  | * 1. Encourage member agencies to become a member of the PSEA Network and actively engage |
|  | * 1. Encourage member agencies to identify an agency PSEA focal point |
|  | * 1. Encourage member agencies to participate in capacity building trainings of the network |
|  | * 1. Collaborate with the network on identifying risks and prevention and mitigation measures for PSEA |
|  | * 1. Coordinate on the provision and distribution of PSEA awareness raising materials to members with ongoing field activities |