



Tanzania PSEA Network Term of Reference (ToR)

Description

The Tanzania Protection from Sexual Exploitation and Abuse (PSEA) Network (hereinafter called PSEA Network or the Network) functions under the auspices of the Resident Coordinator (RC) and the UN Country Team (UNCT) in Tanzania to implement inter-agency commitments on PSEA preparedness and response in line with the Secretary-General's Bulletin: Special measures for protection from sexual exploitation and sexual abuse (ST/SGB/2003/13). As such, the Tanzania PSEA Network will be co-chaired by two UNCT members that will be responsible to give regular reports to the UNCT and to the RC. It is the RC who has the ultimate responsibility of the Network and may delegate day-to-day oversight to the Inter-Agency PSEA Coordinator.

The presence of the PSEA Network does not lessen the responsibility of individual network members to develop, implement, and strengthen internal PSEA programs at the country level. Senior management within each member agency is accountable for PSEA within their organisations. The Network is responsible for implementing coordinated activities between members to minimise the risk of SEA by aid workers, ensure effective response when incidents do arise, and raise awareness of PSEA in Tanzania. The PSEA Network activities follow a victim-centered approach and will respect the principles of safety, confidentiality, respect, and non-discrimination. The PSEA Network is not responsible for investigating or adjudicating complaints. These functions rest exclusively with the entity that employs the individual against whom a complaint has been alleged, in line with internal policy.

Membership

Membership to the Tanzania PSEA Network is open to all UN agencies, and all members should either have (a) SEA complaint handling and response policy in place or (b) commit to developing an internal complaint handling and response procedure. Each of these agencies will be represented in the Network by one PSEA Focal Point, and preferably an alternate. Focal Points will coordinate the implementation of PSEA activities within their agency as well as participate in network activities. These include, for instance, training, information campaigns, monitoring, and the establishment of community-based complaint mechanisms (CBCMs). All Focal Points must be able to make decisions on behalf of their agencies in an inter-agency forum.

Upon request, participation as an observer is open to implementing partners, such as NGOs, CSOs, and local authorities. Moreover, UN working groups leads are also encouraged to attend the Tanzania PSEA Network meetings to ensure two-way communication between their sector/area and the Network. Observers may transition into full membership, including voting privileges, by committing to develop complaints and handling procedures for SEA. Moreover, the Tanzania PSEA Network will engage in outreach with non-member or non-observer entities as part of ongoing activities. At a minimum, all members of the network should be aware of the inter-agency PSEA complaint referral system and be able to receive complaints, regardless of their relationship to the Network. The Network will advocate for the establishment of internal complaint handling systems for all organisations and agencies operating in Tanzania and will offer support as needed.

Meetings

The PSEA Network will convene monthly, but additional ad-hoc meetings may be requested by any member. The notes of each meeting will be distributed among all members and filed in the records of the Network. As Network meetings should provide a supporting environment to discuss potentially sensitive challenges in PSEA, any information shared during meetings will be kept confidential. As a general matter, Network meetings should follow Chatham House rules and completely refrain from discussing individual cases. Any reference to SEA allegations or cases during meetings must be anonymized. In cases where a Focal Point cannot attend a regular network meeting, the agency will need to be represented by a sufficiently briefed alternate.

Tasks

In line with the IASC Minimum Operating Standards on Protection from Sexual Exploitation and Abuse, the PSEA Network will undertake the following tasks:

I. Coordination

- Establish and implement a measurable PSEA Network work plan with defined time frames and responsibilities, based on Network members specialty and capacity.



- Monitor the PSEA activities of Network members to avoid duplication and fill gaps.
- Work closely with other coordination bodies to support prevention and response to SEA.
- Identify training needs and resources to coordinate training for focal points and key partners.
- Advocate for the strengthening and/or establishment of internal PSEA policies and practices for all agencies operating in Tanzania and offer support to organisations as needed.

II. Prevent

- Advocate for PSEA to be a priority throughout programming and support key actors working in operational areas to embed SEA risk mitigation in assessments, project design, implementation, and monitoring.
- Supplement members' internal initiatives through joint activities and sharing good practice.
- Encourage network members to carry out induction and refresher training on PSEA for all personnel and support such training with jointly developed and contextualised materials.

III. Respond

- Jointly map trusted and functional complaint and feedback mechanisms (CFMs) in Tanzania to identify where there are gaps in the affected population's safe access to report SEA.
- Support members to establish new complaint channels to fill the gaps in access to reporting based on the mapping and informed by community preferences.
- Establish an inter-agency community-based complaint mechanism (CBCM) by linking the network members' complaint and feedback mechanisms (CFMs) through agreed Standard Operating Procedures (SOPs) on inter-agency complaint and assistance referral.
- Work with protection-mandated agencies to incorporate GBV and VAC referral pathways into the CBCM SOPs to provide immediate support for complainants and victims of SEA. *The PSEA Network does not create parallel assistance referral pathways for victims of SEA.*
- Raise awareness on the inter-agency reporting and referral mechanism among all actors.
- Receive aggregate, anonymized updates of complaints shared by network members. *Information sharing on anonymized SEA complaints with the network will be done in line with the principle of confidentiality, sharing only information needed to capture trends.*

Note: The PSEA Network is not responsible for investigating complaints. This function rests solely with the entity that employs the individual against whom a complaint has been alleged, in line with internal policies.

IV. Engagement with and support to affected populations

- Raise awareness about SEA, the rights of affected populations, appropriate behaviour of personnel, mandatory reporting, methods to submit complaints, and how to access victim assistance services in Tanzania.
- Support members to assess and improve the effectiveness and appropriateness of PSEA activities within the targeted communities.
- Support members to create and/or adapt their aid delivery models to address power disparities, and actively give those in more vulnerable positions a sustained voice in how development aid is delivered.

General Information for 2022-23

- The monthly network meetings will be held on the last Thursday of the month.
- The timings of the meeting will be 10:00-11:00.
- The meetings will be held either (a) online or (b) at UN Women or UNICEF offices.
- The meetings will be co-chaired by UN Women and UNICEF, please see Network Co-chair ToR.
- The minutes with clear action points should be shared within one week of the meeting.

Endorsed by the Tanzania PSEA Network October, 2022 .