

PSEA ACTION PLAN PAPUA NEW GUINEA JULY 2020- JUNE 2021

Papua New Guinea UNCT minimum actions required regarding Prevention of Sexual Exploitation and Abuse	Key Actions for 2020/2021 Workplan/Timeline	Responsible	Status
COVID-19 Specific			
Designate a PSEA Focal Point to identify SEA risks in the implementation of the COVID-19 response and outline actionable and feasible measures on how to minimize these SEA risks.	<ul style="list-style-type: none"> UNCT PSEA Coordinator appointed. (Q3) Identify PSEA focal points within the UNCT agencies and establish the PSEA Network. (Q3) Oversee risk mitigations during COVID-19 (Q4) 	<ul style="list-style-type: none"> UNCT UNCT UNCT 	<ul style="list-style-type: none"> UN Women appointed Coordinator July 2020 PSEA Focal points selected July 2020, taskforce list found in share folder COVID-19 + PSEA guidance and risk mitigation addressed at first taskforce meeting, IASC COVID-19 Interim Guidance + Checklist shared with focal points, to be addressed within each agency.
Ensure regular safeguards are maintained during recruitment procedures. In light of expedited recruitment procedures, it is important that core safeguards are maintained to ensure previous SEA offenders are not re-recruited. The same applies to volunteers.	<ul style="list-style-type: none"> Awareness conducted for agency HR staff and HOA. (Q3 - Q4) 	<ul style="list-style-type: none"> Agency PSEA focal point 	<ul style="list-style-type: none"> agency focal point conducted PSEA Awareness session with their HR teams Q4
Define roles and responsibilities for all actors on how to collectively prevent and respond to SEA. If appointed, the PSEA Coordinator position can provide guidance to PSEA Network members and senior leadership in fulfilling their PSEA obligations in the COVID-19 response. The senior-level body responsible for overseeing PSEA Network at country level should oversee the actions taken to minimize the risks of SEA during the COVID response in country.	<ul style="list-style-type: none"> Terms of Reference developed for PSEA Coordinator and Focal Points. (Q3) Review of the UNCT Family and Sexual Violence Strategy to more comprehensively cover PSEA. 2021. UPDATED: New plan to leave the FSV strategy separate and instead create a PSEAH Resource guide handbook for all UN Staff. 	<ul style="list-style-type: none"> PSEA Taskforce PSEA Network 	<ul style="list-style-type: none"> TORs for the taskforce + focal points developed by PSEA Taskforce and endorsed by UNCT October 2020 Draft completed May 2021, submitted to graphic editor Final Version endorsed by UNCT July 2021
Identify PSEA focal points within health structures and inform health staff about the role of PSEA focal points. [External]	<ul style="list-style-type: none"> Inform health staff about the role of PSEA focal points. (Q3) 	<ul style="list-style-type: none"> WHO 	<ul style="list-style-type: none"> WHO Focal point completed PSEA awareness raising session Q4
Preventive Actions			
Ensure that mandatory, continuing training on the prohibition against sexual exploitation and abuse is followed.	<ul style="list-style-type: none"> Training/Orientation for PSEA Focal Points. 	Psea coordinator	<ul style="list-style-type: none"> PSEA Coordinator conducted PSEA Refresher session for focal points in the first taskforce meeting September 2020.

<ul style="list-style-type: none"> (All Personnel) LMS-2398 Prevention of Sexual Exploitation and Abuse by UN Personnel <p>(Managers and commanders) LMS-2399 Prevention of Sexual Exploitation and Abuse by UN Personnel: Managers and Commanders.</p>	<ul style="list-style-type: none"> Stock taken of Agency status on mandatory PSEA training. Regular reporting to the UNCT as needed. (Quarterly) 	<ul style="list-style-type: none"> PSEA Coordinator PSEA Coordinator 	<ul style="list-style-type: none"> UNFPA + UNW conducted all UN staff refresher training february 2021 for 180 UN staff member PSEA Coordinator facilitated PSEA learning session on 19/11/20. Q3 updated submitted by PSEA coordinator to UNCT in oct 2020, PSEA Update & presentation made to the UNCT on 03/11/20. Q4 taskforce update submitted to UNCT in Q4 and PSEA awareness session and presentation for the UNCT conducted by PSEA Coordinator on 24/11/20 Q1 2021 taskforce update and presentation to UNCT completed by coordinator on 01/04/21
<p>Ensure that the "no excuses" card (link below) are distributed with the contact details for reporting allegations, preferably available in local languages; require that individuals assigned to all UN locations to carry the pocket-card.</p> <p>https://trello.com/c/yViVZhyL/20-no-excuse-cards</p>	<ul style="list-style-type: none"> No excuses card translated into Tok Pisin. (2021) No excuses card circulated widely amongst staff and partners. (Q3 – Q4) - every sub office to have PSEA information poster and no excuses card in english/tok pisin. by end Q2 	<ul style="list-style-type: none"> UNCG with RCO support 	<ul style="list-style-type: none"> completed by UNCG in q1 2021 Procurement printing completed April 2021 and distributed by UNW to all UN Agencies focal point.
<p>Conduct risk assessments in respect of sexual exploitation and abuse, making full use of existing risk management tools.</p>	<ul style="list-style-type: none"> Prepare risk assessment and management matrix. (Q4) 	<ul style="list-style-type: none"> PSEA Network 	<ul style="list-style-type: none"> completed by PSEA Taskforce iin Q1 2021, submitted to UNCT and endorsed on 31/03/21
<p>Ensure that risks of sexual exploitation and abuse, where present, are managed and mitigated</p>	<ul style="list-style-type: none"> Capacity Building/awareness trainings for partners by relevant Agencies. (Q4) & 2021 PSEA Focal points have been given the IASC 'Say no to Sexual Misconduct' UN Partner training package for facilitators. All implementing partners should receive this session from their agencies focal point. PSEA Coordinator available to co-facilitate with focal points if required. Develop key PSEA messages and target audience and disseminate communications materials through different media. (Q3-Q4) & 2021 	<ul style="list-style-type: none"> HoAs and Agency PSEA Focal Point UNCG with support of the PSEA Network 	<ul style="list-style-type: none"> PSEA Coordinator facilitated PSEA induction for Implementing Partner CSOs April 2021. 400x Posters with 6 core principles on PSEA + complaints feedback mechanism contact box, distributed to all UN Agencies May 2021

<p>Host leadership dialogues on UN standards of conduct relating to sexual exploitation and abuse and on creating a speak-up culture: https://www.un.org/en/ethics/pdf/Leadership%20Dialogue%202017%20-%20Leaders%20Guide%20Sep22_1PM.002.pdf https://www.un.org/en/ethics/pdf/Leadership%20Dialogue%202018%20-%20Leaders%20Guide_WEB.pdf</p>	<ul style="list-style-type: none"> Promote senior leadership within the agencies also to conduct sessions for staff. (Q4) & 2021 	<ul style="list-style-type: none"> HoAs with support of agency PSEA focal point 	<ul style="list-style-type: none"> UN Women, WHO, UNICEF, UNDP held internal staff awareness sessions. Ongoing
<p>Address the UNCT and staff in your office and stress their obligation to comply with the standards of conduct and reiterating the zero tolerance for acts of sexual exploitation and abuse.</p>	<ul style="list-style-type: none"> UN All staff Townhall meeting to include RC's remarks on PSEA. Q4 & 2021 	<ul style="list-style-type: none"> RCO Team Leader 	<p>completed & ongoing</p> <p>RC speech on PSEA in UN Staff Day december 2020. awareness raising at UN Staff day + information stand</p>
<p>Ensure that mechanisms for reporting allegations are established or strengthened if they already exist.</p>	<ul style="list-style-type: none"> explore options for localised complaints phone number/email inbox in PNG. 	<ul style="list-style-type: none"> PSEA taskforce 	<ul style="list-style-type: none"> Concept note developed for National SMS Based complaints & Feedback Mechanism June 2021
<p>Ensure that all allegations concerning UN entities and their partners present in the country are reported.</p>	<ul style="list-style-type: none"> HoA report all allegations concerning the agency to RC for annual reporting to the Secretary-General. (As and when there are cases) RC submits the annual PEA letter to the UN Secretary General. 	<ul style="list-style-type: none"> HoAs RCO Team Leader 	<ul style="list-style-type: none"> Q1 2021; PSEA Coordinator gave PSEA presentation to HoAs on reporting anonymous data on SEA as per the UNSG Accountability Framework Completed December 2020
Responses			
<p>Establish or strengthen an inter-agency protection from sexual exploitation and abuse taskforce, coordination mechanism of focal point (depending on resources/expertise available within the UNCT) to prevent sexual exploitation and abuse and respond to cases in an effective and coordinated manner accountable to the Resident Coordinator.</p>	<ul style="list-style-type: none"> The PSEA Network established with membership by PSEA Agency Focal points. Q3 	<ul style="list-style-type: none"> UNCT 	<p>Completed July 2020</p>
<p>Discuss regularly the efforts undertaken to prevent and respond to sexual exploitation and abuse, including updates on status of allegations and victims in UNCT meetings to ensure a coordinated and coherent system-wide response.</p>	<ul style="list-style-type: none"> Place PSEA discussions on UNCT agendas on semi-annual basis at a minimum. 2020 & 2021 	<ul style="list-style-type: none"> PSEA Coordinator and RCO Team Leader 	<p>(completed and ongoing)</p> <p>PSEA was in as an agenda item in the Q3, Q4 UNCT meetings for 2020, and Q1 & 2 for 2021, and awareness presentation session for SMT held in Q4 2020 by the PSEA Coordinator</p>
<p>Designate a focal point for victims' assistance/rights within the UNCT, capitalizing on specific agencies' mandates and resources in country.</p>	<ul style="list-style-type: none"> UNCT focal point for victim's assistance identified. (Q3) 	<ul style="list-style-type: none"> UNCT 	<p>Taskforce decided that a Victims Assistance focal point was not required at this stage due to the lack of cases and assistance required.- Review in 2022</p>

<p>Establish and maintain a clear, safe referral network for victims' assistance.</p>	<ul style="list-style-type: none"> • Taskforce to create a PSEAH Resource guide handbook for all UN Staff which will outline victims assistance for allegations of SEA and SH (inline with the SGs protocol on victims assistance) - include UNCG for support with graphics & design & format 	<ul style="list-style-type: none"> • UNCT and PSEA Focal Points 	<ul style="list-style-type: none"> • Final draft Completed July 2021 and submitted to UNCT for endorsement • UN Women financed editor + graphic designer
<p>Ensure provision of support and assistance to victims and track such assistance through cooperation with the Victims' Rights Advocate at Headquarters.</p>	<ul style="list-style-type: none"> • as above <p>Taskforce to create a PSEAH Resource guide handbook for all UN Staff which will outline victims assistance for allegations of SEA and SH (inline with the SGs protocol on victims assistance)</p>	<ul style="list-style-type: none"> • UNCT and PSEA Focal Points 	<ul style="list-style-type: none"> • Completed as above